



USER GUIDE
GIRO File for DBS Singapore
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Contact : jkulkarni@winspiresolutions.com Or enquiry@winspiresolutions.com

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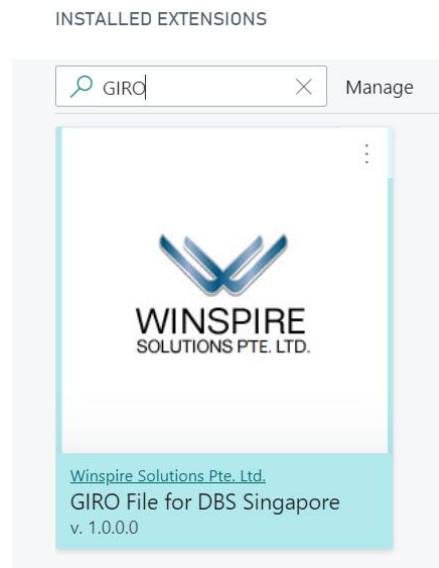
1. Introduction:

Thank You for choosing GIRO file for DBS Singapore from Winspire Solutions Pte Ltd .

This connector helps in improving operational efficiencies and reduces data entry time. It will generate payment journal entries within standard Dynamics 365 Business Central and export the journal entries to bank specified format for upload to your DBS IDEAL Platform

2. Installation:

The purchased App from Winspire Solutions Pte Ltd will be listed under "Extension Management" Page.



EXTENSION INSTALLATION



INSTALL EXTENSION

Extensions add new capabilities that extend and enhance functionality.

Name	GIRO File for DBS Singapore
Description	GIRO File for DBS Singapore
Version	1.0.0.0
Publisher	Winspire Solutions Pte. Ltd.
App ID	b6d8f8f9-fc2c-48b9-888a-f54d3399f780

[Website](#)

[Help](#)

Next

EXTENSION INSTALLATION



REVIEW EXTENSION INFORMATION BEFORE INSTALLATION

Name	GIRO File for DBS Singapore
Publisher	Winspire Solutions Pte. Ltd.
Language	English (United States) <input type="button" value="..."/>

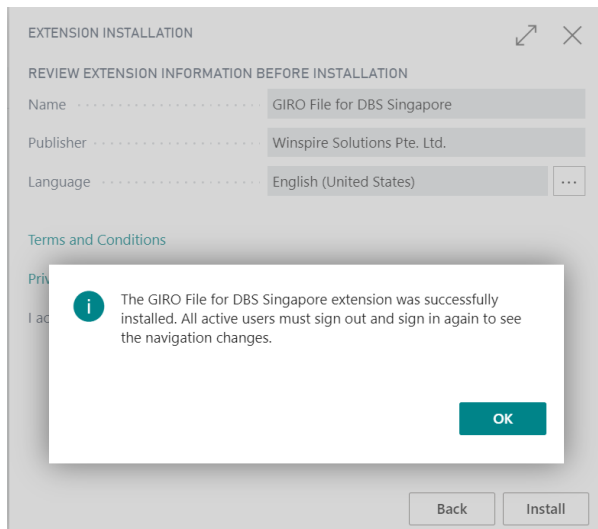
[Terms and Conditions](#)

[Privacy Statement](#)

I accept the terms and conditions

Back

Install



Note: To install App, user must have "SUPER" Role ID

3.Setup Configuration :

3.1Company information :

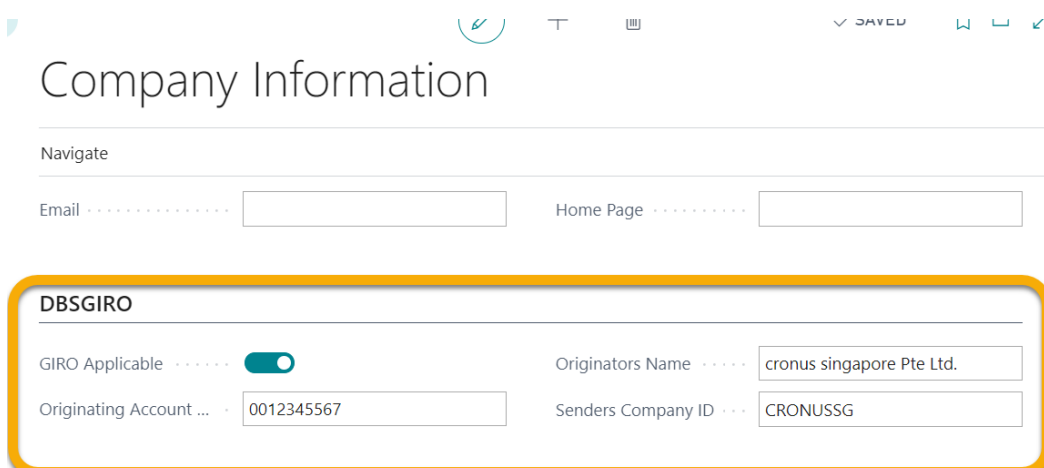
In Company information under DBSGIRO Tab, need to fill following information,

GIRO Applicable → Enable this field.

Originating Account → Dash "-" and space characters should be excluded

Originators Name → Name of Account as per Bank Statement.

Senders Company ID → fill Senders Company ID .



3.2 Vendor Bank Account:

Create Vendor Bank Account and fill some mandatory fields such as,

Bank Account No → fill Vendor Bank Account No. as per bank statement.

(Dash "-" and space characters should be excluded)

Bank Account Name → fill account name as per bank statement

Swift Code → fill Swift code

Email → Option field. If it is 'Advice', then email is mandatory.

SWIFT Code syntax :

AAAA BB CC DDD

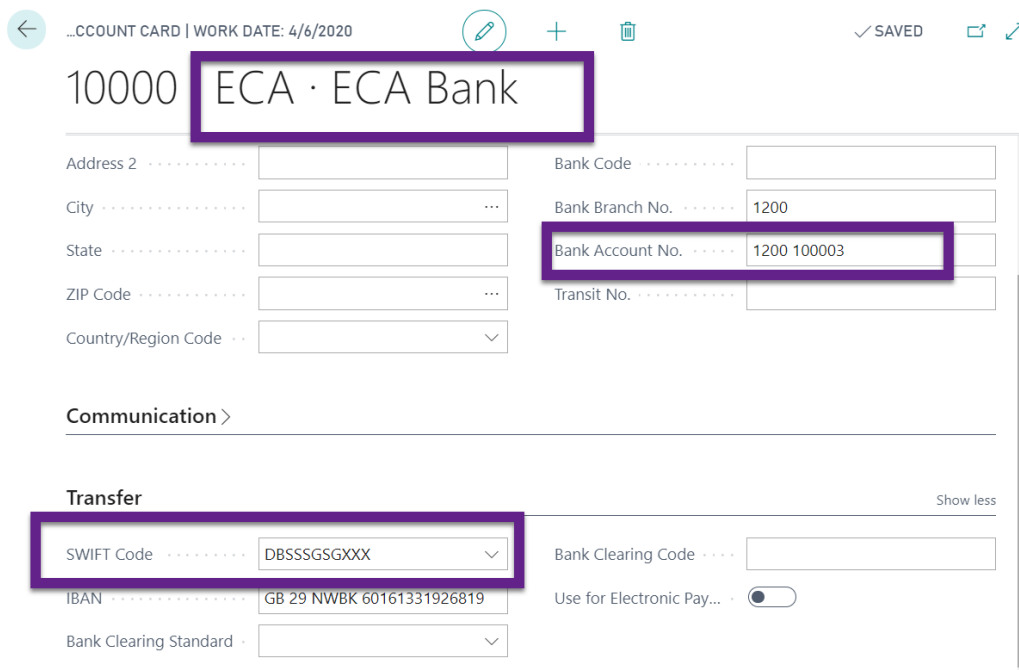
First 4 characters - Bank code (only letters)

Next 2 characters - ISO 3166-1 alpha-2 country code (only letters)

Next 2 characters - location code (letters and digits) (passive participant will have "1" in the second character)

Last 3 characters - branch code, optional ('XXX' for primary office) (letters and digits)

For Example Suppler having Account in DBS, and do not know about the branch code, then SWIFT Code will be DBSSSGGXXX



← ...ACCOUNT CARD | WORK DATE: 4/6/2020 ✓ SAVED

10000 ECA · ECA Bank

Address 2
City
State
ZIP Code
Country/Region Code ..

Bank Code
Bank Branch No. 1200
Bank Account No. 1200 100003
Transit No.

Communication >

Transfer Show less

SWIFT Code DBSSSGGXXX
IBAN GB 29 NWBK 60161331926819
Bank Clearing Standard ..
Bank Clearing Code
Use for Electronic Pay... ..

3.3 Vendor master:

Please select Preferred Bank Account in Vendor master .So that at the time of making payment journals Bank account No will come automatically . let say if you are not selecting here there is option available from Payment Journal to select supplier Bank Account No.

10000 · Fabrikam, Inc.

Process Report Request Approval New Document Navigate Vendor More options

Payments Show more

Application Method ····	Manual	▼	Cash Flow Payment T...	▼
Payment Terms Code ···	CM	▼	FATCA filing require...	<input checked="" type="checkbox"/>
Payment Method Co...	BANK	▼	Federal ID No.	
Priority		0	Tax Identification Type ···	Legal Entity
Block Payment Tolera...	<input type="checkbox"/>		Creditor No.	
Preferred Bank Acco...	ECA		Check Date Format ····	▼
Partner Type	▼		Check Date Separator ···	▼

Receiving \

4. Processing a Payment Journal:

Payment Journals are used to process Payments to or Refunds from Vendors/Creditor

1. In the search bar type in "Payment Journal" or select Payment Journals from the left-hand menu bar

TELL ME WHAT YOU WANT TO DO

Payment Journal

On current page (Payment Journals) Show all (8)

- Vendor Pre-Payment Journal
View journal line entries, payment discounts, discount tolerance amounts, payment to...
- Apply Entries...
Apply the payment amount on a journal line to a sales or purchase document that was...
- Export...
Export a file with the payment information on the journal lines.

Go to Pages and Tasks

- > Payment Journals Tasks
- > Payment Reconciliation Journals Lists

Documentation Show all (20)

- FIK Details in the Payment Reconciliation Journal
The Transaction Text field on the Payment Reconciliation Journal page shows informati...

Didn't find what you were looking for? Try [exploring](#)

2. Select the relevant batch:

These batches will allow one to capture a batch without affecting journal lines captured by other users which are not yet sent for approval or posted, that is only if each user selects a different batch to work in. Generally each user/role or purpose for journal has their own batch

GENERAL JOURNAL BATCHES

Name ↑	Description	Bal. Account Type	Bal. Account No.	No. Series	Posting No. Series	Reason Code	Copy Tax Setup to Jnl. Lines	Allow Tax Diff...
CASH	Cash receipts and payments	G/L Account	10100	GJNL-PMT			<input checked="" type="checkbox"/>	<input type="checkbox"/>
→ GENERAL	GENERAL	G/L Account	10100	GJNL-PMT			<input checked="" type="checkbox"/>	<input type="checkbox"/>
PMT REG	Bank Reconciliation	Bank Accou...	CHECKING	GJNL-PMT			<input checked="" type="checkbox"/>	<input type="checkbox"/>

Select the supplier you want to make the payment , then Recipient bank Account will come as automatically as per vendor master.

← PAYMENT JOURNALS | WORK DATE: 4/6/2020

Batch Name GENERAL

Manage	Process	Bank	Prepare	Page	Post/Print	Line	Account	Check	More options
→	9/8/2020	G04001	Vendor	10000	ECA	Fabrikam, Inc.			
	9/8/2020	G04002	Vendor	20000	ECA	First Up Consultants			

After applied of each entry , System will pick up the Applied External document no and will placed into GIRO file .

Process Line Entry More options

APPLY VENDOR ENTRIES - 10000 - FABRIKAM, INC.

GENERAL

Posting Date: 9/8/2020 Currency Code: []

Document Type: Payment Amount: 100.00

Document No.: G04001 Remaining Amount: 100.00

Applies-to ID	Posting Date	Document Type	Document No.	External Document No.	Vendor No. ↑	Description	Currency Code ↑
→ []	3/8/2020	Invoice	108201	107201	10000	Invoice 107201	

D64	Invoice Details	70,000	ANY	Conditional mandatory if Delivery Mode is provided	CM	NA	CM	CM	CM
-----	-----------------	--------	-----	--	----	----	----	----	----

After made entries in the payment journal go to Process → Click Export DBS file

Batch Name: GENERAL

Manage Process Bank Prepare Page Post/Print Line Account Check More options

Export... Void... **Export DBS file** Transmit... Credit Transfer Reg. Entries Credit Transfer Registers

Posting Date	Document Date	Document Type	Document No.	Doc... No.	Account Type	Account No.	recipient bank Account	Description
9/8/2020	9/8/2020	Payment	G04001		Vendor	10000	ECA	Fabrikam
9/8/2020	9/8/2020	Payment	G04002		Vendor	20000	ECA	First Up

Fill the **Value date** , **Batch Reference** and select the option as **Advice or without Advice**

Note : Email is mandatory for Advice option

PAYMENT JOURNALS | WORK DATE: 4/6/2020

Manage

EDIT - DBSGIROREQUESTPAGE

Batch Name: []

Manage Process Bank Prepare

Posting Date: 9/8/2020 Document Date: 9/8/2020 Document: Payment

Posting Date: 9/8/2020 Document Date: 9/8/2020 Document: Payment

General

Value Date: 4/10/2020 Advice Option: With Advice

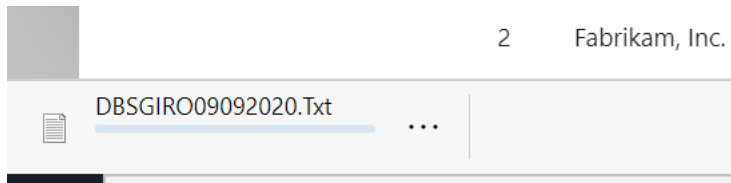
Batch Reference: Payment for Aug 2020

With Advice With Advice WithOut Advice

Close

GIRO File for DBS Singapore

Click close, then GBS file will be generated from the System.



5. Uploading file into DBS IDEAL Platform:

- Login to DBS IDEAL and go to your IDEAL Dashboard. • Click Payments on the tab > Select Upload Profiles from the drop-down list.
- Select your profile which you had already created.
- Upload the file



A screenshot of the 'Upload File' form in the DBS IDEAL Platform. The form has a red header bar with the title 'Upload File' and a close button. Below the header, there are several fields: 'Profile Name' (Jury Payroll), 'Payment Type' (Payroll), 'File Format' (Text), and 'File Location/File Name' (DBSGIRO09092020.Txt). The 'File Location/File Name' field is highlighted with a red box. At the bottom right, there are 'Cancel' and 'Upload File' buttons. A red asterisk indicates a required field.

Click Upload File button at the bottom-right corner of the box.